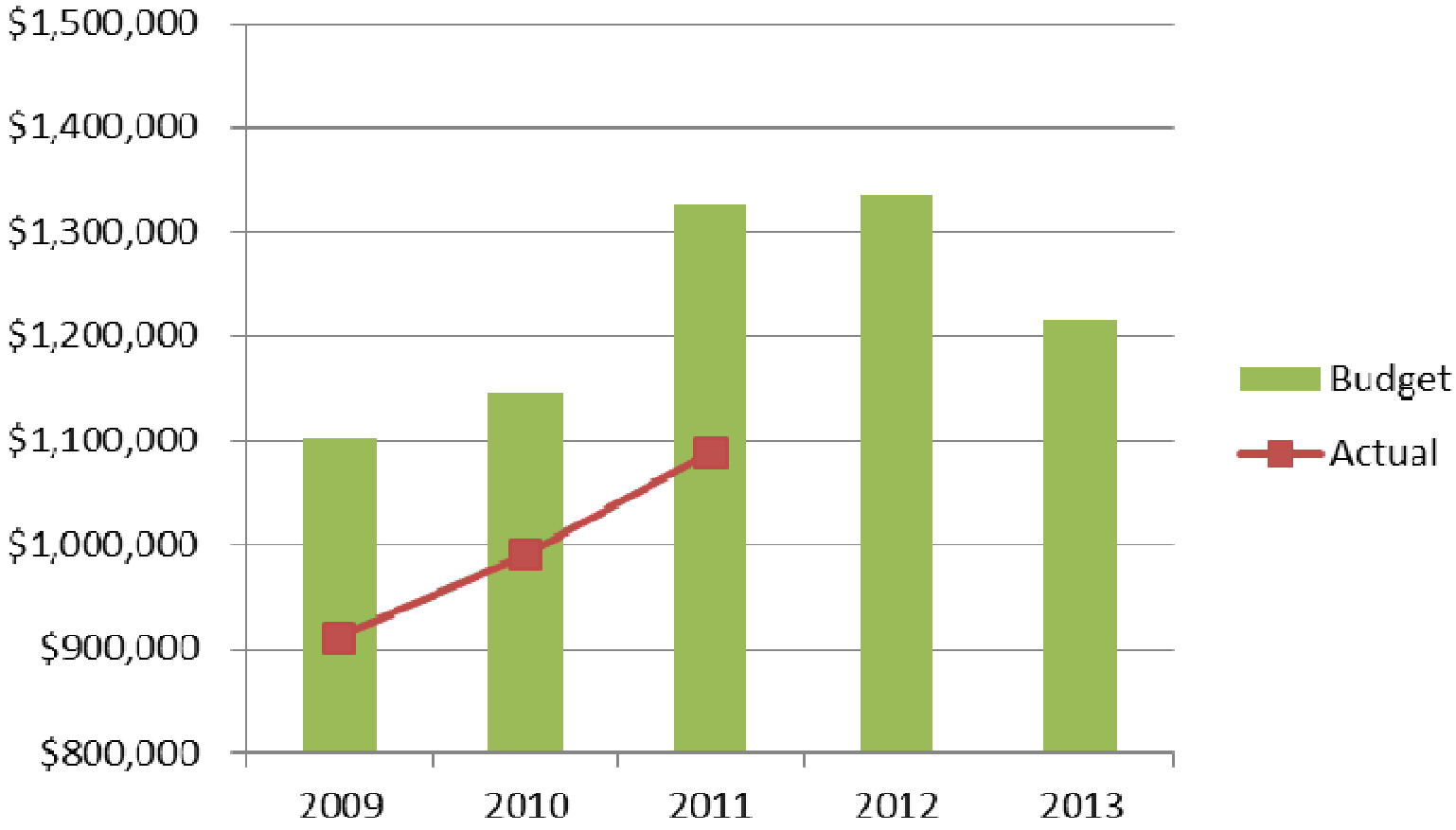
City Council 2013 Operating Budget

Internal Audit

City Clerk

City Council

City Council



City Council Departments

2009	Actual	Budget	Variance	% To Budget
Internal Audit	$306,469	$300,998	($5,471)	101.8%
City Clerk	$419,162	$550,238	$131,076	76.2%
City Council	$185,628	$250,369	$64,741	74.1%
	$911,259	$1,101,605	$190,346	82.7%

2010	Actual	Budget	Variance	% To Budget
Internal Audit	$302,899	$299,355	($3,544)	101.2%
City Clerk	$503,198	$593,522	$90,324	84.8%
City Council	$184,740	$253,082	$68,342	73.0%
	$990,837	$1,145,959	$155,122	86.5%

2011	Actual	Budget	Variance	% To Budget
Internal Audit	$321,239	$306,732	($14,507)	104.7%
City Clerk	$543,155	$724,754	$181,599	74.9%
City Council	$224,066	$295,052	$70,986	75.9%
	$1,088,460	$1,326,538	$238,078	82.1%

City Council Staffing

Not Including Councilors

	2009	2010	2011	2012	2013
Clerks					
City Clerk	1	1	1	1	1
Assistant City Clerk	3	3	3	2	2
Part Time	1	1	1	0	0
Budget Analyst			1	0	0
	5	5	6	3	3
Internal Audit					
Lead Internal Auditor	1	1	1	1	1
Auditor	2	2	1	2	2
	3	3	2	3	3
City Council Staff					
Budget Analyst	0	0	0	1	1
Legislative Op's Manager	0	0	0	1	1
	0	0	0	2	2
Totals	8	8	8	8	8

2012 Budget Overview

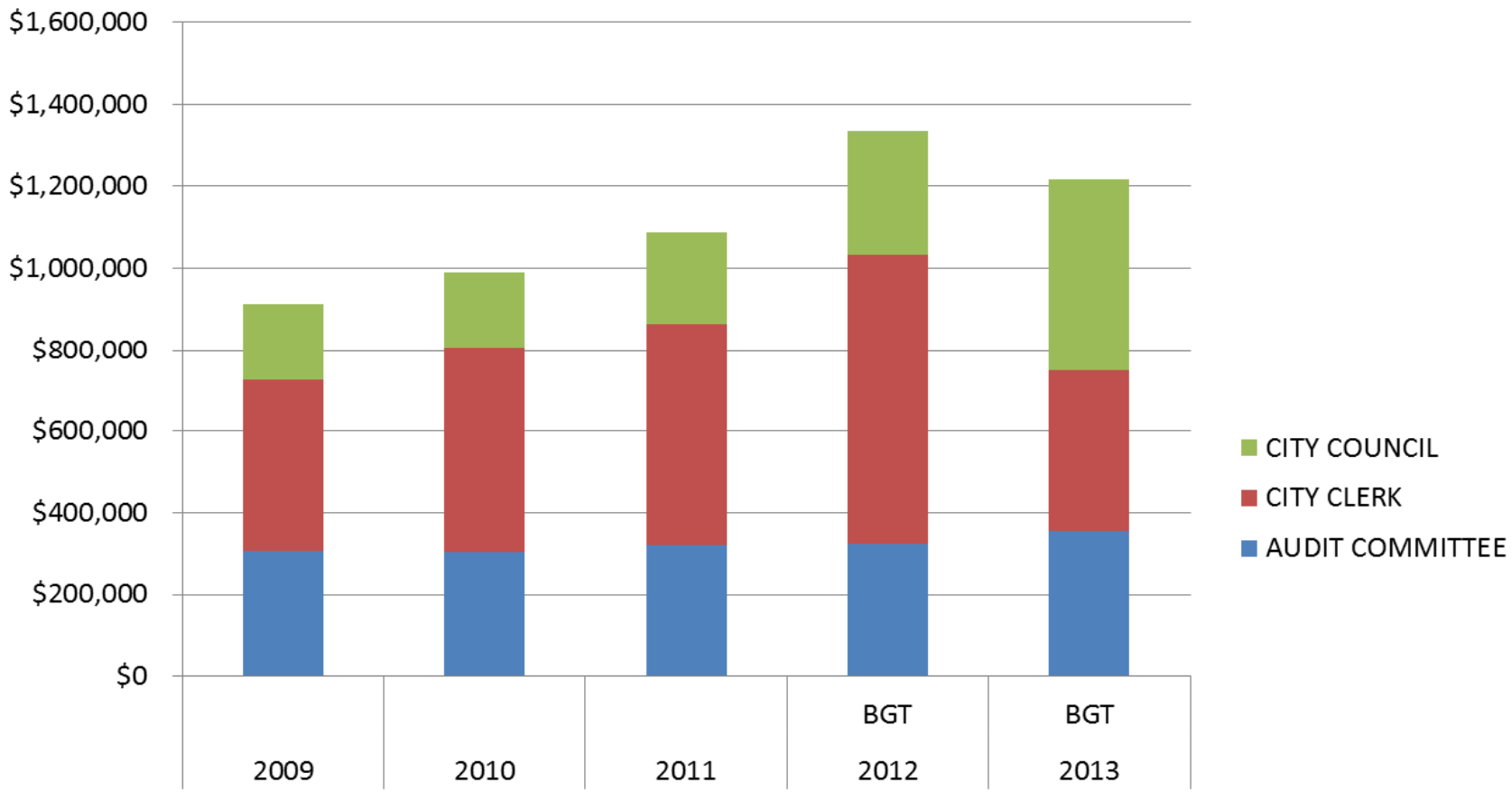
		ACTUAL	BUDGET	VARIANCE
PERSONNEL	**WAGES**	$555,418	$659,317	$103,899
	FRINGE BENEFITS	$125,222	$163,084	$37,863
	OASI	$42,881	$48,810	$5,929
PERSONNEL Total		**$723,520**	**$871,211**	**$147,691**
OTHER OPERATING	**INSURANCE**	$4,161	$4,161	$0
	OTHER CURRENT	$21,204	$47,000	$25,796
	PROFESSIONAL SERVICES	$122,122	$246,294	$124,172
	RENTALS	$16,463	$20,623	$4,160
	REPAIR & MAINTENANCE	$6,119	$2,440	($3,679)
	SUPPLIES AND MATERIALS	$50,315	$31,898	($18,417)
	TRAINING & EDUCATION	$64,967	$96,555	$31,588
	UTILITIES	$11,327	$15,380	$4,053
OTHER OPERATING Total		**$296,678**	**$464,351**	**$167,673**
Grand Total		**$1,020,198**	**$1,335,562**	**$315,364**

2012 call outs

Estimate to be $315k favorable
Office remodel / new carpet Clerks office
Office remodel - Internal Audit office
Joined NLC for 2012 - and associated travel
Joint City/School election
Recodification of Ordinance Books
Fully staffed at the end of 2012

2013 Budget

- Calibrated to actual run rates versus using prior years budget as basis.
- Validated one time large expenses are not carried forward in the budget year to year.
  Ex. Recodification of Ordinance Books every 20 years.
- Aligned staff to department – function.
  - Budget Analyst
  - Legislative Operations Manager

City Council Trend

2009 – 2011 Actual / 2012 -2013 Budget